#  **Call to Order**

President Betty Comoford called the meeting to order at 3:30 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Betty Comoford, Patt Hopkins, Donna Robillard Robin Smiley, and Brenda South

Board Members Absent (in alphabetical order): none

County Commissioner: Dave Wagner

Staff Members Present: Lori Haas —Director,

Others present: none

# **Approval of Agenda**

**Donna Robillard made the motion accept the agenda as written, Robin Smiley seconded. All in favor, motion carried.**

# **Approval of Bills**

**Brenda South made the motion to accept the bills for December, Patt Hopkins seconded. All in favor, motion carried.**

# **Minutes to Meeting**

**Brenda South made the motion to accept the minutes from November 14, 2017 Patt Hopkins seconded. Donna Robillard abstained due to absence for November meeting, 4 yeas. All in favor motion carried.**

**Public Comment**

none

**Old Business**

The siding is being installed on the Hillman Branch, looking good so far.

**New Business**

The 2018 budget was presented and discussed. Our Commissioner Dave Wagner, liaison to the Library Board, let us know that next year we will have to have our budget prepared and accepted before November 1 so the County can be in compliance with the State revenue sharing.

**Brenda South made the motion to approve the budget for 2018 as presented, ( see attachment) and send to the County. Patt Hopkins seconded. All in favor, motion carried.**

The Hillman mortgage was also discussed, we currently owe about $54,000.

**Robin Smiley made the motion to transfer $15,000 from the fund balance to pay on the mortgage principal on the Hillman Building in December. Donna Robillard seconded. All in favor, motion carried.**

The Board discussed employee raises and decided to table until January meeting when Lori will provide the list of which employees are currently on the payscale and which are off.

**Trustees Recommendation**

There was a patron who wrote a letter of interest in the opening on the Board, Pat West from Hillman. Brenda is the current trustee and she said it was up to the Board on whether she is reappointed. It was suggested that the Board interview Pat West at the January meeting. So this was tabled until January.

**Directors Report**

The Librarians reports:

Wendy from Lewiston reports: Merry Christmas Ladies! This one will be short and sweet. Sue and myself went to the Holiday Gala last night and had a great time! Donna , her daughter Sam and I were winners! We are very quiet here since our snowbirds have flown to Florida, with that being said we have been getting a lot of cleaning and sorting done. I have a Christmas craft for the kids coming up on Dec/13 @ noon. Making lots of different projects. Lori will be here on Tuesday for the adult craft. We have 14 joining in for some fun.

Andrea from Atlanta reports: Things haven't really slowed down too much. I don't really have much to report. Story hour is going very well. The kids from Atlanta school really look forward to Lori going there for art. The primitive wood Christmas ornament class was yesterday and included a light lunch. the t-shirts for the winter reading program have arrived and are pretty neat. The program runs from Feb 5-March 16. Libraries Rock is the theme.

Tina from Hillman reports: It's beginning to look like Christmas! We have our 5 trees decorated and the elf is running wild through the library. We have had a wooden rocking chair donated for our study room which is used for supervised visitations 3 time a week. Sally is fitting in nicely and is becoming familiar with the patrons. Marie held a children's Christmas craft that was a huge success. (It filled up the first day of sign up) The children made Christmas trees from donated supplies of styrofoam cones and cording, then decorated with sequins and jewels. (Pictures are on the webpage) Our siding project is moving along nicely. As of today Dec 8, day 3, the front wall is replaced, soffit channel is up, soffit is partially up, entire building is wrapped in Tyveck. The construction crew is very courteous and they try to do the front work in the morning before we open. Patrons are continually commenting on the speed that it is transforming! We are all looking forward to the finished project and not the worry of rotting wood. Hope everyone has a Merry Christmas!!

Been super busy this fall, teaching art in Atlanta, that will wrap up before Christmas. Hillman art usually starts in the spring and Lewiston gets one month so it takes all year to get theirs finished.

One of the teachers in Jo-burg asked Lori to partner with a craft for the middle school, 180 students. They will do a wooden ornament, painted with a snowman, every half hour they rotate through.

The art program in the schools seems to get the Library the best public relations, the schools cannot afford to buy the supplies, let alone an art teacher. Thank you to the Board for allowing art in the schools to continue.

# **Next Meeting Scheduled**

The next regular meeting is scheduled for Tuesday, January 9, 2018, at Atlanta Branch, 1pm

**Adjournment**

**Motion made by Donna Robillard to adjourn, at 4:36pm. Brenda South seconded. All in favor, motion carried.**

Respectfully submitted,

Robin Smiley

accepted 1-9-2018